

**MANSFIELD DOWNTOWN PARTNERSHIP
PLANNING AND DESIGN COMMITTEE
Town Hall Conference Room B**

Tuesday, December 17, 2013

MINUTES

Members: Paul Aho, Steve Bacon, Laurie Best (via Skype in Australia), Karla Fox (by phone), Jon Hand, Peter Millman, Betsy Paterson, Karin Randolph (by phone)

Staff: Cynthia van Zelm

Guests: Howard Kaufman and Lou Marquet with LeylandAlliance; Sondra Astor Stave (by phone)

1. Call to Order

Steve Bacon called the meeting to order at 5:02 pm.

2. Public Comment

There was no public comment.

3. Approval of Minutes from August 20, 2013

Betsy Paterson made a motion to approve the August 20, 2013 minutes. Paul Aho seconded the motion. The motion was approved.

4. Recommendation of new Committee members

Mr. Bacon said the Partnership Bylaws allow up to 12 members on a committee. The Planning and Design Committee currently has 10 members. In response to a letter sent from the Membership Development Committee to current members, Sondra Astor Stave and Gregory Padick asked to serve on the Membership Development Committee.

Mr. Aho made a motion to recommend to the Partnership Board that Ms. Astor Stave and Mr. Padick be appointed to the Planning and Design Committee. Peter Millman seconded the motion. The motion was approved.

5. Approval of 2014 Meeting Dates

Ms. Paterson made a motion to approve the 2014 meeting dates. Jon Hand seconded the motion. The motion was approved with an amendment to change the September 15 date to September 16.

Ms. Paterson made a motion to go into executive session pursuant to the applicable provisions of the Freedom of Information Act, particularly Connecticut General Statutes sections 1-200 (6) (E) and 1-210 (b) (5), to receive commercial or financial information not

required by statute and given in confidence by the Storrs Center Master Developer's representatives. Mr. Aho seconded the motion. The motion was approved.

6. Executive Session pursuant to Connecticut General Statutes sections 1-200 (6) (E) and 1-210 (b) (5)

Present: Mr. Aho, Mr. Bacon, Ms. Best, Ms. Fox, Mr. Hand, Mr. Millman, Ms. Paterson, Ms. Randolph

Also Present: Ms. Astor Stave, Mr. Kaufman, Mr. Marquet, Ms. van Zelm

The Committee reconvened in Executive Session.

7. Adjourn

The meeting adjourned at 6:45 pm.

Minutes prepared by Cynthia van Zelm